



STATE INSTITUTE OF HOTEL MANAGEMENT
TITILAGARH ROAD, BALANGIR

QUOTATION CALL NOTICE

Ref. No. 181 /SIHM/2025-26/Quotation call notice

Date:26.08.2025

**QUOTATION CALL NOTICE FOR SUPPLY OF STAFF UNIFORM
FOR THE ACADEMIC SESSION 2025-26**

Sealed Quotation are invited for providing Staffs' Uniform from reputed firms/agencies/companies having valid licenses and sanctions and shall have experience in the field of providing readymade staffs' Uniform Supply for a minimum period of two years, to quote their best offers in Sealed Covers. The firm is required to supply the following uniforms:-

Sl. No.	ITEMS	QUANTITY
1.	Pant (Colour Code - D.N. F-1040) (Reputed Brand)	01
2.	Shirt (Colour Code - D.N. F-170) (Reputed Brand)	01
3.	T- Shirt (Colour Code - 010-Ferozi (ED)	01
4.	T- Shirt (Colour Code - 013-Bottle Green (ED)	01
5.	Chef Coat with logo	01
6.	Maintenance Coat (Multi Colour) (Cement colour with Orange Strip)	01
7.	Full Apron (white)	01

Time & Venue:

1. Last date of submission of completed quotation: 09.09.2025 till 5.00 P.M.
2. Date & Time of opening of Quotation: 10.09.2025 at 11.00 A.M.
3. Venue of Opening of Quotation: Office of SIHM, Balangir.

Terms & Conditions

1. Sealed Quotation forms duly filled up and signed by the firms should be submitted at "Principal, State Institute of Hotel Management", Balangir.
2. The photocopies of Firms Registration/ Trade License, GST Number & PAN Card should be enclosed with the bid documents.
3. The party should be submitting the sample of uniform materials along with the quotation.
4. The quotation shall be opened in the presence of the committee member at O/O the Principal, SIHM, Balangir.
5. This is a package deal. Any/ All firms are required to quote for all the items otherwise the quotation form will be rejected.
6. No advance payment before supply the uniform.
7. The Shirt and T-shirt should contain an institute logo in front of shirt & T-shirt.
8. All quotation/offers should be on firms./ organization letter head with logo.
9. All disputes shall be subject to the jurisdiction of courts of Balangir.
10. The Successful firm shall deliver duly stitched uniform after taking measurement individually of each staff .The successful firm shall also be responsible for rectifying the stitching related defects.

11. All the supplied uniforms will be checked before acceptance by the SIHM, defective material cloth/uniform, if supplied shall be replaced free of cost.
12. In case there is any variation in the number of staff, the payment shall be made for actual number of staff whom the order is placed and uniform supplied.
13. The items quoted should be inclusive of transportation, packaging, handling, delivery charges & all taxes.
14. Payment will be made within 30 working days after successfully supply the uniform.
15. The supply of items by the beneficiary should be completed within 30 days from the date of issue of supply order.
16. Envelope containing the sealed quotations should reach the office of the Principal, SIHM, Balangir by Govt. Speed Post/courier/ by hand.
17. The competent authority reserves the right to cancel any part or whole of the quotation without assigning any reason thereof. In case of any dispute the decision of the State Institute of Hotel Management, Balangir shall be final and binding.
18. The envelope must be superscript on the top **“QUOTATION CALL NOTICE FOR SUPPLY OF STAFFS’ UNIFORM FOR THE YEAR 2025-26”**

-Sd/-
Principal I/c
SIHM, Balangir